



Instructions & Sponsor Tracking Form

Runner-Walker Name

ALL donations* and pledges* must be entered online.

- **1st...** you need to **register** at yfcrun.com and create your individual fundraising page.
- **2nd...** begin asking your friends & family to sponsor you with donations or pledges...and...be sure to post on your social media.

WHEN THEY SAY "YES" . . .

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Sponsor Can Enter Their Own Pledge or Donation Online:
<p><i>Instruct your sponsor to:</i></p> <ol style="list-style-type: none"> 1. Go to yfcrun.com & click "DONATE"...then choose YOUR NAME on the list of "Runner-walkers." 2. Enter the amount of their pledge or donation. Follow the prompts to pay by credit card or choose "Bill me." (If they choose "Bill me," YFC will send them an invoice on November 9, 2020.)

OR

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You Can Enter a Pledge Online on Behalf of a Sponsor:
<p><i>Use the form on the next page to write down sponsor's info (name, address, phone, email, amount of pledge, etc.)</i></p> <ol style="list-style-type: none"> 1. Go to yfcrun.com & click "DONATE"...then choose YOUR NAME on the list of "Runner-walkers." 2. Enter the amount of their pledge & click "Other Options." 3. Enter the sponsor information & select "Bill me." 4. YFC will mail an invoice on November 9, 2020 to each of your sponsors who made a pledge.

- **What if my sponsor wants to pay immediately...by check (and not be billed)?**

<p><i>Instruct your sponsor to follow instructions above and choose the "Bill me" option.</i></p> <ul style="list-style-type: none"> ○ Sponsor will make check payable to "Youth For Christ" & mail to: YFC, P.O. Box 7125, Long Beach, CA 90807. ○ They should write <u>your name</u> and <u>Run-Walk 2020</u> on the memo line. ○ When YFC receives the check, they will mail your sponsor a receipt.
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<p><i>Follow instructions above and still select the "Bill me" option.</i></p> <ul style="list-style-type: none"> ○ Tell your sponsor to make check payable to "Youth For Christ" & mail to: YFC, P.O. Box 7125, Long Beach, CA 90807. ○ They should write <u>your name</u> and <u>Run-Walk 2020</u> on the memo line. ○ When YFC receives the check, they will mail your sponsor a receipt.

- **3rd...** track your fundraising progress on your individual fundraising page. Check back often to update your message to sponsors, and to confirm that those who said they would sponsor you have done so.

* "Donations" refers to payments made online via credit card. "Pledges" refers to promises to send payment (for those who choose the "Bill me" option.)

If you need space for more sponsors, download additional copies of this form at <http://socal.yfc.net/uploads/default/Tracker.pdf>

SPONSOR INFORMATION:

-- Use this form to make sure you get all required information from your sponsors. --

(Optional: You may also include donations and/or pledges entered directly by your sponsors if you want to use this form to track all your sponsors.)

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

Sponsor Name				Address			
Phone				Email			
Amount	\$	Cash [†]		Check [†]	#	Bill Me Later (address required)	

[†] YFC prefers sponsors send cash or check payments directly to the YFC office. If a sponsor gives you cash or a check, record it on this form and call the YFC office at (562) 429-1782 for instructions.